

MOUNTNESSING VILLAGE COUNCIL
Annual and Ordinary Meetings of the Village Council,
Mountnessing Village Hall, Thursday 17 June 2021, 7.00pm

MINUTES

21/032. To receive and agree apologies for absence

Cllr Santry has resigned from the Village Council. All would like to express their gratitude to her for her involvement over the past years with MVC and her valuable knowledge of the village, and to wish her well for the future.

In attendance: Cllr Stephenson, Cllr Harries, Cllr Read, Cllr King, Cllr Broughton, Cllr McKinney, Cllr Pennell-Buck, Cllr Moore, CCllr Wagland, BCllr Hones, BCllr Cloke, L Brown, Clerk & RFO

21/033. Re-election of Chairman. Election of Vice Chair, Councillor position update.

Cllr Stephenson was re-elected as Chair but has advised that he will be stepping down towards the end of the year. There were no candidates wishing to stand for Vice-Chair currently. Anyone wishing to stand should notify the Chair.

21/034. 2021/22 Roles and responsibilities

These were agreed as per attached document.

21/035. Annual adoption of Standing Orders and Financial Regulations and policies for approval

Amendments to Standing order included:

- removal of EU procurement procedure

Amendments to Financial Regulations included:

- Agreeing a 'summary budget' to set the precept and then setting the final budget once predicted outcome for the previous year can be determined.
- Removing reference to a 3-year budget plan. Finances regarding projects for the future can be prepared as needed.
- Code of Conduct - agreed
- Risk Management Scheme – agreed

It was RESOLVED to accept these changes. Proposed by Cllr Stephenson and seconded by Cllr Harries

21/036. Review of inventory of land and assets

The new Dell laptop will be added to the list of assets.

21/037. Confirmation of Insurance Cover in respect of all insured risks

Zurich have been notified that the Village Council has purchased a Dell laptop, and this will be added to list of items to be covered.

21/038. Councils and/or staff subscriptions to other bodies

Full council acknowledged the current subscriptions to other bodies. Cost of subscription to the BBPCA is not yet known but is not anticipated to be high.

21/039. Forthcoming meetings up to and including the next annual meeting of full council

Future dates were presented to full council and agreed by all. The July meeting will take place in the Village Hall for social distancing reasons and then meetings will revert to St. John's Hall.

The Following items form the Ordinary Meeting of Mountnessing Village Council

21/040. Announcement and Declaration of Interests by Village Councillors

There were no announcements or declarations.

21/041. To approve the Minutes of the Ordinary Meeting held on 8 March 2021

Minutes from 8 March 2021 were approved with the addition of one councillor's name to the Litter working party.

21/042. Public Question Time - no members of the public were present

21/043. Clerk Support

The current Clerk/RFO has resigned and will be leaving on the 9 July 2021. Options are being explored for a new clerk or a locum if necessary. Additional administrative support will also be appointed in time to bring the hours for this role up to the 18 it is now felt necessary to have.

21/044. To receive reports by Borough and County Councillors

Cllr Wagland and Cllr Hones commended everyone on the litter pick carried out last weekend.

The meeting was advised that the Locality Fund is available again with £1250 for each area. Requests to Cllr Wagland as soon as possible.

The Local Highways Panel have agreed full funding for improvement to the Thoby Lane/Roman Road junction. There is no information available on the design for this yet, but it will be shared with MVC as soon as it is available.

The pedestrian crossing work is due to commence on the 21st July on Roman Road.

BCllr Cloke requested any suggestions for yellow lines be forwarded to him for consideration through the Safer Essex Parking Partnership. The request for these at the junction of Roman Road and Roman Close is already being addressed.

BCllr Hones advised that the next NATs visit was the week commencing 13 Sept 2021

The paths through the village are becoming difficult to pass - BCllr Cloke will request the rangers take a look at these.

The Brentwood Leisure Centre is now fully open under the ownership of BBC and with contractors running it..

BCllr Cloke advised that the LDP is progressing well although there are some highways issues to resolve. It is expected to go to council for approval next January.

BCllr Cloke advised that Brentwood had lost the appeal against the Ingatestone Garden Centre development.

21/045. Finance.

- a. The meeting approved the Monthly Financial Statement and Bank reconciliation for April and May 2021
 - b. (i) The Annual Governance Statement was approved
 - c. (ii) The Accounting statements for 2020/21 were approved
- Above both proposed by Cllr Pennell-Buck and seconded by Cllr Read

21/046. Traffic management in Mountnessing

The council is aware that there is excessive parking for the Plough and highlighted recent accidents on Roman Road. The meeting was advised by Cllr Wagland that no speed surveys would now be carried out until the pedestrian crossing was in place along with the changes to Thoby Lane junction.

21/047. To discuss any works needed or on-going within the village including:

- Security Gates to Coronation Field following Traveller Incursion – these are now in place by the pavilion
- Finger Posts near Padhams Green – Cllr Harries is progressing work with these. There are 5 posts in need of replacement/repair
- Pond works – this has been excavated and the entry and exit points for water run freely. Brambles have been cut down and the cost was less than anticipated.
- Work within the toilets/sports changing rooms – The current plumbing is not satisfactory and remedial works will cost approx. £2,500. It was RESOLVED to assign this amount to implement the improvements. Proposed by Cllr Harries and seconded by Cllr King.
- Play area repairs – various repairs are needed as the carousel for the roundabout needs replacing and the junior swing seat has split. Chain wear on all swings is also questionable. Cllr King is coordinating quotes for these repairs. Work is also needed to repair a few items on the outdoor gym equipment and quotes have been requested.
- Commemorative Tree/Plant for HRH Prince Philip – Cllr Read will lead on this and provide suggestions for a tree or bush/plant that could fit well in the area.
- The current contractor for the play area garden, St. Johns and the Village Hall car park has handed in her notice. The Clerk will therefore seek quotes from the contractor who carries out the work at Coronation Field.

21/048. Items for inclusion in next Ordinary Meeting agenda

- Quotes for replacement parts for swings.

21/049. Date of Next Meeting: **Monday 19 July 2021, Mountnessing Village Hall.**

Chairman

Village Clerk