



MOUNTNESSING VILLAGE COUNCIL
Minutes of Ordinary Meeting of the Village Council
held at St Johns Hall, Monday 8th April 2024 at 7pm

- 24/01 Welcome by the Chairman and receive apologies for absence.**
Cllr Slevin welcomed all to the meeting and apologies were noted from BBCllr Sankey and BBCllr Wagland.
- 24/02 Declaration of interests by councillors**
None declared.
- 24/03 To approve minutes of previous meeting.**
Minutes were unanimously approved via show of hands. Proposed by Cllr Slevin and seconded by Cllr Cloke.
- 24/04 Public Question Time**
(5 mins per member of public)
No members of public were in attendance.
- 24/05 Update from Borough and County Councillors – to include update on VAS signs and NATS tasks.**
BBCllr Gorton confirmed that due to absence, no NATS tasks had been completed during the scheduled timeslot. These tasks would be chased for completion by Cllr Gorton.
Brentwood Borough Council awaiting election outcomes on May 2nd.
Cllr Cloke requested an update regarding a VAS sign for Mountnessing. Cllr Cloke to progress with BBCllr Wagland.
- 24/06 Alan Marsh – Brentwood Borough Council**
Item carried forward to May meeting.
- 24/07 Thoby Priory Brief Update – Cllr Cloke & Cllr Hones-Cloke**
All BBCllrs have met with residents affected by the current planning application. Local MP Alex Burghart has also met with residents to discuss the application. Cllrs noted that the planning application remains outstanding for a decision and that new reports had been added to the planning portal.
- 24/08 Clerk Update – 1) Update on BCP and approval of updated village Risk Assessment (pre circulated).** Pre circulated Village Risk Assessment was unanimously agreed by Council. Proposed by Cllr Cloke and seconded by Cllr

Dale. Clerk confirmed that the BCP was very much a work in progress document and advised councillors that following research with other villages it would be prudent to obtain a safe for council use. Clerk to look into costings and refer back to council in May.

2) to approve March Accounts and transfers

Accounts were unanimously approved by council. Proposed by Cllr Dale and seconded by Cllr Hyde.

3) Update on Handyman tasks

As previously agreed by council. Repairs to the pavilion door frames have been completed and a new lock fitted to the Mountney Close notice board.

4) Brentwood Community Fund Application

The fund is open to applications until 22nd April. Council requested an application be made to have the pond on the corner of Thoby Lane cleared and tidied and a new fence be installed. Clerk to arrange application.

5) Police Engagement

Clerk confirmed that she had met with the new RET Police Officer for Mountnessing, PC Joe McCartney. Clerk confirmed that speed checks would be carried out by PC McCartney on Roman Road and data collected would be passed back to Councillors once completed.

6) BBPCA Update

Clerk attended the recent BBPCA meeting. The association is seeking a new clerk and advertisements have been circulated. Next meeting scheduled for June 2024.

7) Clerk PO Box – Clerk advised councillors that it may be necessary to obtain a PO Box for council post and address. This would ensure security for whoever is in Clerk position, it would be a seamless transfer for all documents that require postal delivery and comply with Data Protection. Cllrs asked the clerk to obtain details and costings ahead of May meeting.

8) Brentwood Borough Fun Day 2nd August 2024 – Clerk advised councillors that BBC have booked to hold a fun day on Coronation Field on Friday 2nd August between 10.30-3.30. Clerk confirmed she is meeting representatives from BBC to discuss the logistics of the fun day and will report back in May.

24/09

Village Litter Pick (Cllr Dale)

Cllr Dale reported that the village litter pick was a success and attend by some members of the village community. It was noted that for the next scheduled litter pick increased advertising should take place. Cllr Slevin thanked all councillors and residents who took part in the latest litter pick.

24/10

Fingerpost Update – Cllr Cloke

Cllr Cloke confirmed that Essex Highways and Brentwood Council have now completed all of the necessary paperwork for MVC to go ahead and replace the 4 broken finger post signs in the village. Clerk to obtain a copy of the license and Cllr Cloke is going to confirming funding etc with SEPP.

24/11 Grass Verge Parking – Clerk

Councillors are aware of the problem surrounding the grass verge parking in the village, especially on the verges opposite the shops and the verge adjacent to the school. Council have raised the issues with Essex Highways who have responsibility for the verges and discussion continues.

24/12 Village Fayre/Cricket Match

Cllr Slevin confirmed that Hutton Cricket Club who use Coronation Field for the cricket season, have approached MVC for a village family cricket day on Coronation Field later in the Summer. Clerk confirmed that we are awaiting proposed dates.

24/13 Planning Applications

23/01052/FUL – Thoby Priory – pending. See item 24/07.

24/00024/HHA – 326 Roman Road – Approved

24/14 Village Risk Assessments

- a) Coronation Field/Childrens Play Area/Village Hall Car Park (JC) to include CCTV proposals.** Cllr Cloke confirmed weekly inspections of play area by BBC continue and are monitored by the Clerk and Cllr Cloke. Essex Police have provided advice regarding CCTV installations, and these will be considered by councillors.
- b) Water Meadows (KD) to include update on site clearance and community use.** Cllr Dale confirmed that the site had been litter picked during the community litter collection. Cllr Dale proposed to order some wildflower seed for the area. This would be at a cost of approximately £60.00. This was proposed by Cllr Dale and seconded by Cllr Cloke. Unanimously agreed by a show of hands. Clerk to order as necessary.
- c) Bus Stops (PM) Cllr McKinney confirmed the bus shelters had been cleared of litter.** The greenery surrounding the shelter near to the café is still obscuring the view of on coming traffic and buses. This was a NATS task and remains outstanding with BBC.
- d) Village Green (SH) Cllr Hyde confirmed the area was tidy and had been recently attended by Greenscapes.** Cllr Hyde expressed concerns in the stability of the current notice board. Clerk to investigate. Clerk confirmed that the new notice board had been paid for and ordered, we are awaiting delivery.
- e) Burnthouse Lane/Mountney Close area (NHC) to include discussion on Mountney Close play area.** Cllr Hones Cloke confirmed that she had visited Pebmarsh Village to see the installation of the Monkey Bar apparatus that council are enquiring about with Jack Hubbard. Cllr Hones Cloke confirmed that the installation and apparatus look very promising, and she will make further enquiries with Jack Hubbard.
- f) St Johns Hall/Village Hall (Clerk) Clerk advised that the next committee meeting for St Johns was due to take place at the end of April.**

g) Mountnessing School (AS) Clerk confirmed that we are awaiting confirmation of the pupils designs for the community garden on Coronation Field. Clerk to contact Head of School for details.

24/15 Items for inclusion in next meeting

Alan Marsh BBC

Safe/BCP

PO Box

AGAR Figures

Cricket Match

Flytipping

24/16 Date of Next Meeting – Monday 13th May 2024 6.30pm St Johns Hall (Annual Parish Meeting and Ordinary Meetings of Council.)