



MOUNTNESSING VILLAGE COUNCIL

Minutes of Ordinary Meeting of the Village Council

held at St Johns Hall, Monday 14th October 2024 at 7pm

**Present – Cllr Slevin, Cllr Cloke, Cllr Dale, Cllr Hyde, Cllr McKinney, Cllr Hones
Cloke, ECllr Wagland, BBCllr Sankey, BBCllr Gorton, Clerk L Fajimolu**

- 24/87 Welcome and apologies for absence**
No apologies were received.
- 24/88 Declaration of interests**
No declarations were received
- 24/89 Approval of minutes from 9th September Ordinary Meeting of Council**
Pre-circulated minutes from September were unanimously approved by show of hands. Proposed by Cllr Slevin and seconded by Cllr Cloke.
- 24/90 Public Question Time (5 minutes per question)**
No public were in attendance.
- 24/91 Borough and County Councillor Updates – to include update on request for extra waste bins, LHP applications, Mountney Close play area, S106 monies from Blossom Park and Bus Shelters.**
ECllr Wagland – BBC has been subject to an ombudsman review and findings have advised that all planning and environmental complaints policies should be reviewed.
Clerk enquired as to the possibility of installing large planters on the grass verges opposite the shops on Roman Road to stop the illegal and dangerous parking situation. Cllr Wagland advised that this would be subject to a license approval from Essex Highways. Cllrs Wagland and Sankey confirmed that they would support this motion. Clerk to contact Essex Highways and copy Cllrs Wagland, Sankey and Cloke into the correspondence.
19.16pm BBCllr Gorton joined the meeting.
BBCllr Sankey – Congratulated Cllr Cloke and Cllr Hones-Cloke on being appointed Alderman and Alderwoman by Brentwood Borough Council.

Bin update – Cllr Sankey confirmed that BBC had advised that no additional bins are currently available for the borough. It is possible that un-used bins could be utilised by parishes.

Cllr Wagland confirmed that a bin request had been made for the Burnthouse Lane footpath entrance.

Clerk to investigate private bin collections.

Cllr Gorton – Advised there is to be a briefing on BBC owned garages on 28th October. Cllr Gorton will provide an update to MVC at the next meeting. Clerk advised Cllrs that during the flytip clearance at Hope Close garage site, 2 MVC owned trees had been felled. Emergency fencing was then installed at a cost by MVC to avoid flytip and trespassing on the Watermeadows site. Cllr Gorton to investigate with BBC. Clerk advised that the contents of the unused garages also need to be investigated by BBC. Cllr Wagland asked Cllr Sankey to confirm as to why access to the members portal for BBC had been removed from all Clerks. Cllr Gorton to monitor the outstanding fly tip in Marsh Lane, having been outstanding since August with BBC for full clearance.

24/92

Thoby Priory Update (JC)

Cllr Cloke confirmed that BBC are now in receipt of air pollution and asbestos reports for the site. These are currently being reviewed. Cllr Cloke questioned the validity of the reports given some evidence is quoted as being from The Elms area, though the report is for Thoby Priory. Cllr Wagland requested a meeting set up between Clerk and Cllr Cloke to discuss the reports and summarise complaints previously raised.

24/93

Finger Post Update (JC)

Cllr Cloke in communication with BBC as to the whereabouts of the SEPP grant, granted to MVC for the replacement of the damaged fingerposts in the village.

24/95

Clerks update to include – AGAR Certificate, September Finances/payments & payment listing, Remembrance Day, BBC services, Handyman.

AGAR Certificate – Precirculated to councillors and comments noted and approved by a show of hands. Proposed by Cllr Slevin and seconded by Cllr Cloke.

September payments – Precirculated to councillors approved by show of hands. Proposed by Cllr Dale and seconded by Cllr Hyde

Clerk advised Council that the village remembrance service was at 10.30am on Sunday 10th November at St Giles. Clerk confirmed that a “Tommy” silhouette had been purchased for the village to be placed on the village green.

Clerk confirmed that Pemberton Handyman services had completed work on the broken fence on Coronation Field, installed bollards to prevent motorised trespass from the footpath entrance on Coronation Field, and that repairs to the pavilion had taken place. One further job to be completed is the painting of the weatherboards around the pavilion.

24/96

Village Office (AS)

Minutes of the Extraordinary Meeting called by Cllr Slevin on 20th September had been precirculated to the meeting and were unanimously approved by show of hands. Proposed by Cllr Slevin and seconded by Cllr Cloke. The village has taken rental of an office in the village. This was deemed a necessity due to the growth of the village and the need for a central place for document storage, committee meetings to take place and continuity and a safe place of work for future clerks and councillors. Triumvirate Technology will be installing all IT equipment and Wifi ASAP. Clerk is in the process of changing all correspondence addresses to the new office details and ensuring all equipment/furniture is installed. Cllr Hyde confirmed that we must establish full disaster recovery plans in line with the MVC's risk assessment.

24/97

To agree pre-circulated Internal Control Statement for council (Clerk/SH)

Unanimously agreed by show of hands. Proposed by Cllr Slevin and seconded by Cllr Hyde. Clerk confirmed this will be added to the council website.

24/98

Tree works quotation for Tennis Club and Watermeadows (Clerk)

As requested in September by Council, quotes obtained from the tree surgeon for work to the Watermeadows, and the overhanging branches around the Tennis Club.

Watermeadows - £3000. Discussion ensued between councillors, who agreed that no tree work had been completed in this area prior to Covid and that to comply with insurers, this would be completed. Proposed by Cllr Dale, seconded by Cllr Cloke. Unanimous show of hands.

Tennis Club - £450.00 – branches were requested to be removed by Tennis Club due to leaf damage to the courts. Clerk advised councillors that as per our contract, work deemed necessary by a tree survey was the only work undertaken by MVC. Councillors asked Clerk to refer back to MTC.

24/99

Field Hire – Cricket/Football and Self Defence (Clerk/KD)

Clerk confirmed that the Self Defence Club were not renewing their hire of the field after the contract expires in November.

Clerk advised that MVC have been approached by a local over 35s team to train on the field weekly through the winter. Discussion ensued and it was decided to confirm that the field, given the extreme drainage issues throughout the winter months, that this may not prove to be currently suitable for winter lets.

Clerk advised that she is trying to set up a meeting with Hutton Cricket Club to discuss the current sub-let arrangements. Clerk to update in November.

- 24/100 Planning Applications**
- a) 23/01052/FUL – Thoby Priory – Pending**
 - b) 24/00827/HHA – Howletts – Approved**
 - c) 24/00831/FUL – Hepburns – Pending**
 - d) 24/00696/FUL – Roman Triangle – Withdrawn**
 - e) 24/00679/HHA – Thoby Farmhouse – approved**
 - f) 24/00978/HHA – Millers - Pending**

- 24/101 Village Risk Assessments:**
- a) Coronation Field/Childrens Playarea/Village Hall Car Park (JC)** Pothole in village hall car park, clerk to contact Harringtons for a quote. Weekly inspections of play area, all is satisfactory and compliant. Cllr Cloke to look at the yellow gate to the play area from Roman Road and address the play surface in the play area for any water damage. Clerk to investigate contractors for disabled bay installation in the village hall car park.
 - b) Watermeadows (KD)** As discussed in point 24/91
 - c) Bus Shelters (PM)** Vegetation around all the bus shelters continues to cause visibility issues. MVC are awaiting BBC contractors to clear the greenery.
 - d) Village Green (SH)** Cllr Hyde confirmed nothing to report but enquired if the street poppies were being installed this year. Clerk confirmed they would be and would be in place from 1st November.
 - e) Mountney Close/Burnthouse Lane (NHC)** Cllr Hones Cloke enquired if there was any feedback from the BBC play area survey conducted in August. BBCllrs confirmed that no details had currently been made available.
 - f) St Johns & Village Hall (Clerk)** Village Hall AGM postponed until January 2025
 - g) School (AS)** Nothing to report. It was agreed that this would be removed from November 2024.

- 24/102 Items for next month's agenda**
- Cricket Club
 - Watermeadows Fencing
 - Budget

Christmas Lights
Office Update
S106 Blossom Park

24/103 Date of next meeting – Monday 11th November 2024

Meeting ended at 20.29pm