



MOUNTNESSING VILLAGE COUNCIL

Minutes of Ordinary Meeting of the Village Council

held at St Johns Hall, Monday 14th July 2025 at 6.30pm

Present: Cllr Dale, Cllr Cloke, Cllr Hyde, Cllr Hones Cloke, Cllr Barnabas, BBCllr Sankey, Clerk – Liz Fajimolu

- 25/51 Welcome and apologies for absence**
Apologies noted from BBCllr Gorton and ECllr Wagland. Chair welcomed all to the meeting and referred councillors to the Standing Orders which confirm any absence must be declared in writing to the Clerk prior to the meeting.
- 25/52 Declaration of interests**
No declarations received.
- 25/53 Approval of minutes from 16th June 2025 Ordinary Meeting of Council**
Minutes unanimously approved. Proposed Cllr Cloke, Seconded Cllr Hyde.
- 25/54 Public Question Time (3 minutes per question)**
No members of the public were present when the meeting commenced. Two residents joined the meeting at 18.47pm. Chair agreed to hear the residents' concern which was regarding the parcel lockers at the side of the Prince of Wales. Public attending the lockers are parking over residents' driveways to access parcel collections. Cllr Cloke requested that Cllr Sankey raise the issue with SEPP and request an H Bar to be installed on the highway to prevent parking over driveways.
- 25/55 County and Borough Councillor Updates to include:**
MVC S106 Monies & Mountney Playarea
Elms Pedestrian Safety
S106 and Mountney Playarea – discussions are ongoing with BBC with regards to transfer of the play area to Mountnessing Village Council and the confirmation of funding available to MVC to refurbish the play area. A full update is expected in September.
Elms Pedestrian Safety – In Cllr Gorton's absence was deferred until September. It was noted by Cllr Cloke that he had received positive feed

back from residents on The Elms estate that the improvements to the pedestrian footpaths had made a huge difference to pedestrian safety in the area.

25/56 Internal Audit Report

Clerk referred to the pre circulated Internal Audit report received in June which had 2 recommendations for slight amendments to Standing Orders and Finance Regulations. These were noted by Council and Clerk was asked to bring the amended policies to September meeting for approval.

25/57 Cricket & Tennis Club – Tree work and Contract

Issues with overhanging trees owned by MVC around the tennis courts had been brought was brought to the attention of Council by the Clerk. Clerk had pre circulated a quote to have the tree works completed in line with health and safety for players and users of the tennis club. The quote with Ingatestone Tree Surgery was unanimously approved, on the agreement that these works do not set a precedent for future ad hoc tree works around the tennis courts. Proposed by Cllr Cloke, seconded by Cllr Dale.

Cricket Club – Current hire agreement comes to an end in September with HCC. Discussions led by Cllr Dale ensued. It was agreed that Cllr Dale and the Clerk would meet with HCC to discuss a way forward for next season, which would include MVC taking back control of sublets and bookings of the ground. MVC would also investigate grant funding for an artificial wicket installation. Proposed Cllr Cloke, Seconded Cllr Hyde.

25/58 Fingerpost Update & Village Car Park – Cllr Cloke

*No update received from BBC regarding £10k from SEPP. Clerk to raise invoice and send to Cllr Cloke for BBC.
Cllr Cloke to speak with Planning Team at BBC regarding potential car park opportunities.*

25/59 Clerks Update – Accounts and Budget Update

Pre-Circulated finance and budget statements were unanimously agreed by Cllrs. Proposed Cllr Dale, Seconded Cllr Hyde.

Verge License with Essex Highways

Clerk to continue license application with Essex Highways for bollard installation opposite the shops.

SERP 20mph Scheme

Clerk advised Cllrs that a scheme was being established by SERP to investigate local councils' interest in making certain roads 20mph speed limited. Clerk requested confirmation of MVC's interest in this scheme, and this was unanimously agreed by all councillors. Clerk will make MVC interest know to SERP.

BBPCA Meeting

Clerk confirmed that she and Cllr Dale had attended the recent BBPCA meeting.

Incursion Update and works

Following agreement the June meeting, the bollards had been purchased from Brentwood Lock and Safe. Clerk confirmed agreement was now needed for K P Fabrications to install the bollards adjacent to the Pavilion. Proposed Cllr Hyde, seconded Cllr Dale. Clerk will arrange installation.

25/60 Planning:

- a) 23/01052/FUL – Thoby Priory - pending**
- b) 24/00831/FUL – 269 Roman Road – pending**
- c) 25/00178/FUL – Holbrooks Stables – Pending**
- d) 25/00522/HHA – 12 Court View, Pending**
- e) 25/00392/HHA – Chelmwood, - Pending**
- f) 25/00394/HHA – Chelmwood – Pending**
- g) 25/00324/LBC – Windmill – Approved**
- h) 25/00707/PN42 – 243, Roman Road - pending**
- i) 25/00652/HHA – 23, Church Road - pending**

25/61

Village Risk Assessments:

- a) Coronation Field/Children's Play area/Village Hall Car Park (JC)**
- To include – ROSPA Inspection report discussion on works needed.
Discussion ensued regarding the pre circulated ROSPA report which highlighted several areas of repair in the play area and the gym area. It was agreed that Clerk would arrange for the gym equipment pieces that needed resetting, to be completed over the summer and all works with exception of the roundabout to be completed. Clerk to source quotes for a new roundabout and present to council in September.
- b) Watermeadows (KD)** *Cllr Dale confirmed that 2 residences which back onto the Watermeadows have installed gates onto the MVC boundary line. Clerk and Cllr Dale will investigate this matter.*
- c) Bus Shelters (TB)** *Bus shelter refurbishment has been agreed and scheduled for completion. Contractor is awaiting completion of the pavement works and then the refurbishment of the wooden shelters will take place.*
- d) Village Green (SH)** *Nothing to report*
- e) Mountney Close/Burnthouse Lane (NHC)**
To include update from Cllr Cloke regarding subway refurbishment *See above re Mountney Close. Cllr Cloke is working with ECllr Wagland with regards to the underpass refurbishment. Further update in September.*
- f) St Johns & Village Hall (Clerk)** *Clerk advised a new fire system is being installed into the Village Hall in July to comply with H&S and insurance recommendations.*

25/62 Village Litter Pick & Cricket Match

Chair thanked all who attended the Village Litter Pick. It was agreed to suggest 6th September to HCC for a rematch of last years Village Cricket Match. Cllr Dale to enquire with the POW for refreshments etc after the match. Clerk to arrange match details with HCC and advertise to residents. Chair proposed a budget of £450.00 for the event – unanimously agreed.

25/63 Items for next month's agenda

Tender for Grounds Maintenance

Modifications to Standing Orders and Finance Regulations

July and August Finance reports

Mountney Close Play area

25/64 Date of next meeting – Monday 8th September 6.30pm St Johns Hall