



MOUNTNESSING VILLAGE COUNCIL

Minutes of Ordinary Meeting of the Village Council

held at St Johns Hall, Monday 8th September 2025 at 6.30pm

Present: Cllr Dale, Cllr Cloke, Cllr Hones-Cloke, Cllr Hyde, Cllr Barnabas. BBCllr Gorton. Clerk – L Fajimolu

- 25/64** **Welcome by Chair and apologies for absence received by the Clerk**
Apologies noted from ECllr Wagland and BBCllr Sankey.
- 25/65** **Declaration of interests**
None to note
- 25/66** **Approval of minutes from 14th July 2025 Ordinary Meeting of Council**
Minutes were unanimously approved. Proposed by Cllr Dale and seconded by Cllr Cloke.
- 25/67** **Public Question Time (3 minutes per question)**
No members of public in attendance.
- 25/68** **County and Borough Councillor Updates to include:**
MVC S106 Monies & Mountney Playarea
Clerk to meet onsite with Lauren Stretch from Brentwood Borough Council to discuss a way forward.
Elms Pedestrian Safety
Improvements noted by residents following extensive works to the pavements accessing The Elms from the village area.
Subway Underpass Enhancement Works
Clerk confirmed that Essex Highways have advised that the subway refurbishment will commence in early December. This will include significant enhancements to the lighting.
Cllr Gorton would refer the broken bus stop signage at the subway bus shelter to First Bus.
- 25/69** **Internal Audit Report Recommendation Approvals**
Amendments to Finance Regulations .17 were approved, having been pre circulated prior to the meeting. Proposed by Cllr Dale and Seconded by Cllr Hyde. Cllr Cloke proposed to amend the standing orders to update

terms for Chair's. Clerk to reword the proposal and circulate prior to October meeting for agreement.

25/70

Cricket & Tennis Club – Tree work and Contract

Cricket – Cllr Dale confirmed that she and the Clerk had met with HCC to discuss 2026 season and confirm that all hires were being taken back under the control of MVC. Discussion ensued in relation to the hire fees and maintenance of the wicket. Fees were unanimously agreed by Cllrs. Proposed Cllr Dale seconded Cllr Cloke.

Following July meeting, agreement was given for tree works to be completed around the tennis club. However, on inspection, the trees were shown to have developed a fungi at the base of the trunk, resulting in the tree requiring full removal. A pre circulated quote for the works needed was unanimously agreed by Cllrs, Clerk to check TPO listing prior to works commencing.

25/71

Fingerpost Update – Cllr Cloke

MVC continue to pursue BBC for funds due. Invoice issued to BBC requesting payment of outstanding £10k.

25/72

Clerks Update – Accounts and Budget Update – approve July & August Accounts – July and August accounts unanimously approved by Cllrs.

Proposed Cllr Hyde, seconded Cllr Barnabas.

Verge License with Essex Highways - EH have advised that no works to be completed by parish councils unless using EH for the works. Referred issue to Cllr Wagland.

MVC Traveller Incursion Policy – Precirculated policy unanimously agreed by Cllrs. Proposed Cllr Dale seconded Cllr Cloke.

MVC Data Policy – Discussion ensued in relation to precirculated draft policy. Clerk to add in clause for Data Controller and return for Oct meeting.

Assertion 10 Update- Precirculated presentation regarding assertion 10 surrounding data controls and GDPR.

Cricket Match – Noted that the match was a successful event and to be repeated next year.

Tennis Club Verge – Car's parking on the verge is causing damage.

Agreed to install 3 corex signs prohibiting the use of the verge for parking.

351 Timetable Enhanced bus timetable noted by Cllrs and to be included in next newsletter to residents.

Grounds Maintenance Contract with current maintenance company expires April 2026. Clerk to source quotes ahead of 2026 budget for Cllrs to consider and agree.

25/73

lPlanning:

a) 23/01052/FUL – Thoby Priory - pending

- b) 24/00831/FUL – 269 Roman Road – pending**
- c) 25/00178/FUL – Holbrooks Stables – pending**
- d) 25/00522/HHA – 12 Court View, Approved**
- e) 25/00849/HHA – 3 Thoby Lane - pending**
- f) 25/00652/HHA – 23, Church Road – Approved**
- g) 25/00813/FUL, Fitwalters Farm (Solar) - pending**

Cllrs agreed to meet to discuss Solar Farm proposals ahead of comments submission to Brentwood Planning Team.

25/74

Village Risk Assessments:

a) Coronation Field/Children's Play area/Village Hall Car Park (JC)

- To include – ROSPA Inspection works update, BBC Inspections. Clerk confirmed that the paths to the playarea will be fixed following the hot summer, by the pavement contractors, at no cost to MVC. Clerk advised Cllrs it may be prudent to get ahead of devolution and take back the playground inspections in house instead of using BBC. Dean McDermid has agreed to sit the safety exams and become a certified inspector. Cllrs unanimously agreed. Cllr Dale introduced Fields In Trust to Cllrs, suggesting MVC secure Coronation Field against any form of development. Cllrs agreed. Clerk to investigate. Cllrs noted the success of the climbing wall installation and Clerk agreed to investigate further funding for additional equipment. Clerk advised that the fence around the pond on Thoby Lane corner has fallen into the pond and the pond is fully accessible. Cllrs asked Clerk to obtain a quote and to potentially use Locality Fund Grant for funding of the project.

b) Watermeadows (KD) – 2 properties appear to have put gate access to their properties, from the Watermeadows without MVC permission. Clerk and Cllr Dale to visit the site and determine course of action.

c) Bus Shelters (TB) *Bus stop renovations have started and will be completed by end of October. Where needed new felt/roof will be replaced, shelters painted and cleaned. Cllr Gorton will report the missing bus stop signage at the subway.*

d) Village Green (SH) *Tommy statue to be reinstated for remembrance in November.*

e) Mountney Close/Burnthouse Lane (NHC) *See point 25/68*

f) St Johns & Village Hall (Clerk) *New fire alarm system installed at MVH. Village Quiz night 24th October to raise funds for the hall maintenance projects*

g) Cricket Pavilion – (KD) *Pemberton Handyman to review the pavilion and identify works to be completed. Facias require replacement and so does one of the wooden side panels. Electric needs testing and equipment to be fully PAT tested. Inventory required from HCC.*

25/75 **Autumn Newsletter** – *Draft circulated. Cllrs have request further information to be added, a folded A4 document. Clerk to rework. Awaiting details of TW development before publication.*

25/76 **Items for next month's agenda**
Corex verge signs
Locality Fund
Christmas lights & Remembrance
Data policy

25/77 **Date of next meeting – Monday 13th October 6.30pm St Johns Hall**

Meeting Closed 20.20pm